

**CONFIDENTIAL**

Chief, Personnel Branch

January 9, 1948

Chief, FBIB

Promotion of  Request dated 4 December 1947

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For more than two years  has competently performed her duties as Secretary to Chief, West Coast Mission, for the most part as described under Bu. No. F-98. It is recommended that she be promoted to the proposed grade in accordance with the justified reclassification of her position under this description.

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It is recommended, however, that references to "foreign payrolls" and to "native personnel" be deleted from position descriptions at the West Coast Bureau, since these conditions do not obtain at that location.

PKE:bhr

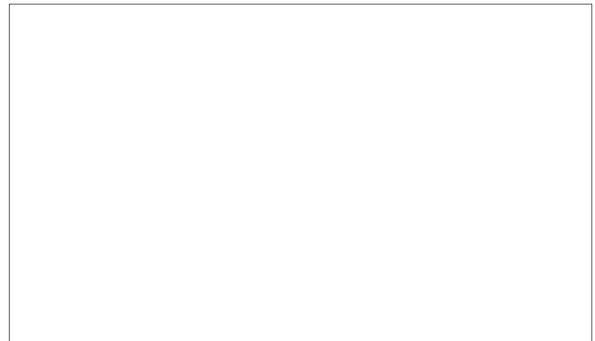
L. K. WHITE  
Chief, FBIB

OO/PB

cc: Admin. Office

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This document part of classified integrated file. NAME CHECK required prior to individual classification action.



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